



2010 NEW SOUTH WALES Water Safety Awards

Nomination Form

Community Education Program of the Year

This Award recognises the delivery of community education programs which promote water safety. This may be any form of general community education or target specific community education for example multicultural, schools, disabled, corporate, etc.

Guidelines for Nominations

- The attached Nomination Form must be used as the cover page for the application. All sections of the nomination form must be completed.
- Refer to the selection criteria for what headings to use. Under each heading use (where appropriate) suitable examples to demonstrate the nominees breadth and depth of skills, experience and knowledge.

NB: Nominations that do not address the selection criteria will not be considered.

- Applications should be restricted to a maximum of 6 pages (excluding references), typed in font Arial, 11-point.
- Additional supporting material should be attached to the application eg certificates, qualifications.
- **Two (2)** written references should be attached to the application. A reference should be supportive of the claims made in the application and clearly state the referee's name, current position, length of time in that position, qualifications and contact details.
- Nominations must be received by **Friday 3rd September 2010**. Please return to:
AUSTSWIM – NSW Business Centre
PO Box 6241 Baulkham Hills BC, NSW 2153
- If you have any queries please call AUSTSWIM – NSW Business Centre on 1300 885 529.

Helpful Tips for Nominations

- It is recommended that you check the accuracy of claims with the nominee as the awards committee may decide to check personally with the nominee and / or the referees
- Nominators should not assume that the awards committee knows the nominee or group, or the benefits this program delivered to the wider community.
- When addressing the selection criteria be descriptive! Include detailed information and provide clear and appropriate examples in order to support the nomination.



NOMINATION FORM

Community Education Program of the Year

1. Program/Event Details Name supplied will be used on promotional material and on Award (if successful)		
Name of Program/Event: (please print)		
Facility:		
Postal Address:		
Suburb:	State:	Postcode:
Phone: (W)	Mobile:	
Email:		
2. Nominators Details		
Name of Nominator: (please print)		
Facility:		
Postal Address:		
Suburb:	State:	Postcode:
Phone: (W)	Mobile:	
Email:		
I certify that the information provided in support of this nomination is true and accurate.		
Signature: _____		
3. Photograph (Please ensure you email a photo to msavage@austswim.com.au)		
[<input type="checkbox"/>] I have emailed a photo of the program/event with this nomination. This photo will be displayed at the Awards Presentation Dinner (action photos are very welcome).		
4. Motivation for the Program/Event		

Outline your motivation for the program/event including:

- Driving factors for program/event development
- Research used to develop program/event
- Consultation to develop program/event

5. Aims and Objective

Outline the aims and objectives of the program/event relating to:

- Participants, organisation and wider community

6. Development and Delivery of the Program/Event

Describe how the program/event was developed and delivered including:

- Target market (and rationale behind this choice)
- Description e.g. where and when it ran, activities involved and duration
- Resources (equipment, personnel etc) required
- Who was in charge of program/event and organisational responsibilities
- Promotion and media coverage
- Evaluation technique
- Issues raised

7. What Makes this Program/Event Innovative or Unique?

Outline why this program/event is innovative or unique e.g. new opportunity, structure, mode of delivery, target market etc

8. Program/Event Outcomes

Describe the outcomes of the program/event regarding participants e.g. increased membership, media exposure etc.

9. Other Outcomes

Describe other outcomes from the program/event regarding staff, organisation and wider community e.g. community's response, staff leadership opportunities, establishment of a close partnership with local schools/associations, unexpected sponsorship opportunity.